

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL  
PROCEEDINGS**

**Board of Education Meeting  
Tuesday, April 19, 2016**

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:00 p.m. in the Board of Education Conference Room.

Board Members Present: Angela Green, Christine Allen, Stephen Swain, Gregg Townsend

Board Members Absent: Dale Phillips

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Sheri Rose, Emma Shirley

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended. There was no response.

15-16 242 Moved by Swain, seconded by Green, to approve March 15, 2016 & April 5, 2016.

Approve

March 15 & Yes: Green, Allen, Swain, Townsend

April 5, 2016 Absent: Phillips

Minutes No: None

The motion carried.

15-16 243 Moved by Green, seconded by Swain, to approve Treasurer's Report, Extracurricular Report, and Internal Claims Auditor Report.

Approve

Treasurer's Report, Yes: Green, Allen, Swain, Townsend

Extracurricular Absent: Phillips

Report, and No: None

Internal Claims The motion carried.

Auditor Report

15-16 244 Moved by Swain, seconded by Green, to approve CSE & CPSE  
Approve Recommendation numbers: 1124, 109, 729, 807, 730, 1608, 933, 1230, 110,  
CSE & CPSE 1418, 1125, 1570, 1178, 1325, 1179, 1856, 297, 1640, 1786, 2122, 2121, 917,  
Recommendations 1685, 1855, 1246, 1952, 1148, 642, 942, 1767, 1077, 1613, 1332, 1595,  
1788, 1601, 1312, 1126, 1043, 2030, 2029, 2091, 2119, 779, 108, 1761, 1947,  
1131, 604.

Yes: Green, Allen, Swain, Townsend

Absent: Phillips

No: None

The motion carried.

15-16 245 Moved by Swain, seconded by Green, to approve Gregg Townsend as Chairman of the May 10, 2016 Budget Hearing Meeting.

Approve

Gregg Townsend as Chairman of Yes: Green, Allen, Swain

the May 10, Abstain: Townsend

2016 Budget Absent: Phillips

Hearing No: None

Meeting The motion carried.

15-16 246 Moved by Swain, seconded by Allen, to approve Karen Williams and Brenda Scordo as poll workers for May 17, 2016 budget vote at a rate of \$9.50 per hour.

Approve

Karen Williams and Brenda Yes: Green, Allen, Swain, Townsend

Scordo as Absent: Phillips

Poll Workers No: None

for May 17, The motion carried.

2016

Budget Vote at a

Rate of \$9.50

Per Hour

- 15-16 247  
Approve  
Budget  
Notice  
Postcard to  
be Mailed  
to all  
District  
Residents
- Moved by Allen, seconded by Green, to approve Budget Notice Postcard to be mailed to all District Residents.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 248  
Approve  
Discarding  
Items  
Per  
Attached  
List
- Moved by Swain, seconded by Green, to approve discarding items per attached list.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 249  
Approve  
2016 Fire  
Inspection
- Moved by Allen, seconded by Swain, to approve 2016 Fire Inspection.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 250  
Approve  
Cooperative  
Bidding with  
Madison-  
Oneida  
BOCES for  
the 2016-17  
School Year
- Moved by Allen, seconded by Green, to approve Cooperative Bidding with Madison-Oneida BOCES for the 2016-17 school year.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 251  
Approve  
Combining  
Contract with  
Pulaski CSD  
for Varsity  
Boys Ice  
Hockey for  
the 2016-17  
School Year
- Moved by Allen, seconded by Green, to approve Combining Contract with Pulaski Central School District for Varsity Boys Ice Hockey for the 2016-17 School Year.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 252  
Approve  
Shot Doctor  
Basketball  
Camp  
June 27 – 30,  
2016 from  
8:00 a.m. –  
4:30 p.m.
- Moved by Allen, seconded by Swain, to approve Shot Doctor Basketball Camp June 27 - 30, 2016 from 8:00 a.m. – 4:30 p.m.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.
- 15-16 253  
Approve  
Basketball  
Camp for  
Grades 1-4  
July 5 – 8,  
2016 from  
8:30 a.m. –  
12:00 p.m.
- Moved by Green, seconded by Allen, to approve Basketball Camp for Grades 1-4 July 5 – 8, 2016 from 8:30 a.m. – 12:00 p.m.
- Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.

- 15-16 254 Moved by Swain, seconded by Allen, to approve Open Gym for Basketball on Thursdays from 6:00 – 8:00 p.m. beginning April 21 – August 25, 2016.  
 Approve Open Gym for Basketball on Thursdays from 6:00 - 8:00 p.m. Beginning April 21 – August 25, 2016  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.
- 15-16 255 Moved by Allen, seconded by Green, to approve Can-Am Festival Committee to use School Property on July 16, 2016 for parade line up, parking of school buses, access to locker rooms/bathrooms for band members, choral risers, and use of school bleachers for Vintage Baseball game on July 17, 2016 at no cost to the District with certificate of insurance to be provided.  
 Approve Can-Am Festival Committee to Use School Property on July 16, 2106 and Use of School Bleachers on July 17, 2106  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.
- 15-16 256 Moved by Allen, seconded by Green, to accept a \$710.00 donation from R Martin’s Contracting LLC for the Class of 2020.  
 Accept a \$710.00 Donation from R Martin’s Contracting LLC for the Class of 2020  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.
- 15-16 257 Moved by Swain, seconded by Allen, to approve Daraanne Oliver as a Substitute Teacher Aide, Cafeteria Employee, pending fingerprint clearance.  
 Approve Daraanne Oliver as Substitute Teacher Aide, Cafeteria Employee Pending Fingerprint Clearance  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.
- 15-16 258 Moved by Allen, seconded by Green, to approve Brenda Jock Derouin as a certified substitute teacher with fingerprint clearance retroactive March 28, 2016.  
 Approve Brenda Jock Derouin as a Certified Substitute Teacher with Fingerprint Clearance Retroactive March 28, 2016  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.
- 15-16 259 Moved by Swain, seconded by Allen, to approve purchase of a Zero-Turn Ferris VanGuard IS 3200Z Big Block 61 inch deck commercial mower with Ferris Pro-Cut S trade in for a purchase price of \$3,800.  
 Approve Purchase of a Zero-Turn Ferris VanGuard IS 3200Z Big Block 61 inch Deck Commercial Mower with Ferris Pro-Cut S Trade In for a Purchase Price of \$3,800  
 Yes: Green, Allen, Swain, Townsend  
 Absent: Phillips  
 No: None  
 The motion carried.

## Superintendent's Report

Mr. Hall reported that he, Gregg Townsend, and Julie Gayne met with Todd Munson, State Comptroller's Office, for the Comptroller's Exit Audit Report. The District will be written up for having a Fund Balance higher than 4 percent. The District is prepared to respond to the write-up with an explanation.

Mr. Hall reported that he, Jennifer Gaffney and Ron Burris attended the Beneath-the-surFACE auction at Upstate Cancer Center on April 14<sup>th</sup>. The program worked with local high school art and health departments to transform radiation therapy masks used by head and neck cancer patients during treatments. The radiation masks were transformed into original works of art prepared by artists and art students. The District submitted 6 masks and 4 were chosen to be auctioned off.

Mr. Hall reported he attended Career Day at Thousand Islands with the sophomores on Tuesday, April 12 in the a.m.

Mr. Hall reported the 2016-17 budget hearing presentation for the Jefferson-Lewis BOCES was held on Wednesday, April 13, 2016. The proposed budget has kept spending to a minimal.

Mr. Hall reviewed the Odyssey of the Mind certificate for the teams and coaches. Mr. Hall indicated he would be seeking Board approval for the Odyssey of the Mind Resolution later in the meeting.

Mr. Hall reported Watertown Savings Bank will host a Reception on Wednesday, April 20, 2016. All are invited attend.

Mr. Hall reported he would be attending a meeting with SED Regent Hababson at Jefferson-Lewis BOCES on Wednesday, April 20, 2016.

Mr. Hall circulated a sample yearbook from Peek-a-Boo. The District will be using this company for the upcoming yearbook for 2016-17. The yearbook will be in full color with the cost no higher than \$35.00.

Mr. Hall reported cards were sent to Sophia DeVito and Elizabeth Hyman who wrote persuasive letters to the District and presented their topic to the Board last month. Mr. Hall indicated Ms. Gaffney reached out to Belleville-Henderson regarding their FFA Program.

Belleville-Henderson graciously accepted Elizabeth to participate in their program. Kudos to Ms. Gaffney and Belleville-Henderson CSD. Mr. Hall also indicated the "oven room" has been cleaned and Odyssey of the Mind now have their own space.

Mr. Hall reported "U.S. News and World Report recognized four Northern New York high schools for being among the best in the state. Potsdam Central School, H.C. Williams High School, Lowville Academy and Central School, Sackets Harbor Central School and Massena Central School all received a silver distinction in U.S. News and World Report's annual list. The ranking is based on student college readiness, student to teacher ratios and academic and extracurricular opportunities. Our District ranks 127 out of 1,272 high schools in NY State. Mr. Hall indicated Sackets Harbor CSD is a community school and people pull together with 100 percent support. Kudos to our District.

Mr. Hall circulated a thank you note from Patty Akin.

Mr. Hall reported that he and Ms. Gaffney went to lunch with the Spanish Club at the new Mexican Restaurant on Arsenal Street.

Mr. Hall reported he would be attending a mandatory Utica National Meeting on Wednesday, April 20, 2016.

Mr. Hall reported he would be participating in a webinar on May 5 called Media Crisis.

Mr. Hall reminded the Board of Education on the following items: Budget Hearing Tuesday, May 10, 2016, The Effects of Social Media and Drugs in our Schools Workshop on Wednesday, May 11, MAY 12, 2012, Annual Budget Vote on May 17 from 1:00 – 8:00 p.m.

## Principal's Report

Ms. Gaffney reported the CPR graduation requirement for seniors has been fulfilled.

Ms. Gaffney reported on the New York State Assessment Testing. Students were given unlimited time to complete the test. Faculty members were sending emails to Ms. Gaffney with questions and the understanding of test questions were based on student maturity level.

Ms. Gaffney reported there was a 9.2 percent decrease in ELA opt out numbers and a 9 percent decrease in opt numbers from Math based on last year's numbers. Ms. Gaffney indicated she had sent a Parent letter home at the beginning of the month regarding the New York State Assessment Testing.

Ms. Gaffney report NYSESLAT Testing will be held on April 22, 2016. The District currently has four students that will be tested.

Ms. Gaffney reported that the AP English Test will be held on May 4<sup>th</sup> and the AP US History test will be held on May 6<sup>th</sup>.

Ms. Gaffney reported attending the National Honor Society Recognition for Seniors held at Watertown High School. The guest speakers was Jennifer Hayes, National Geographic Society.

Ms. Gaffney reported Parent/Teacher Conferences were held for K-12 students on April 8, 2016.

Ms. Gaffney reported the District had two Performance Arts Programs. The Monster who Ate My Peas was presented to K-2 students and Freedom Train was presented to middle school students.

Ms. Gaffney reported on the Youth Philanthropy Council sponsored by the Northern New York Community Foundation. This is an opportunity for freshmen to serve a three-year term which the District participate in the selection process. The YPC will make a profound impact on the quality of life in the North Country to make a difference in local communities through annual grant making and volunteer opportunities.

Ms. Gaffney reported on Aspiring Leaders Academy. This is an opportunity for the District to send one or two faculty/staff members to the Academy. The purpose is to delegate leadership opportunities for faculty/staff in the District. Currently, there are two faculty members interested but the District may be able to only send one.

Ms. Gaffney reported she met with the new Sackets Harbor Chamber President, Dean DeVito. The Chamber would like to strengthen the partnership with the District. Mr. DeVito would like the District to encourage more of our faculty and staff to attend Chamber meetings.

Ms. Gaffney took the opportunity to share the District's new website that will be available July 1 with the Board of Education. Ms. Gaffney took the opportunity to give kudos to Kelly Reinhardt for the use of the ariel picture that is the backdrop of the website.

Ms. Gaffney reported the Sackets Harbor Booster Club will be donating money in memory of Donald Bachner to upgrade banners for the gym.

Ms. Gaffney reported the District has received a request from Karen Thomas, Cheerleading Coach, for a summer cheerleading camp in July. The camp would be available for Grades 5-12 at a cost of \$100 for three days which would include a t-shirt.

Mrs. Green inquired if another adult would be assisting and felt another should be assisting if the cheerleading camp would include tumbling.

Mr. Hall felt the cost of the Cheerleading Camp should be comparable to the Shot Doctor Camp and suggested a \$60.00 fee with limiting it to Sackets Harbor CSD students for the first year.

The Board of Education consented to the District hosting a Cheerleading Camp to be held in July with the understanding there would need to be more assistance and the fee would be comparable to the Shot Doctor Camp.

Ms. Gaffney reported Sackets Harbor Parks and Recreations is donating \$1,500 toward upgrading the District's outdoor basketball court and the Garrett Loomis Memorial Fund will be donating \$1,000.

Ms. Gaffney reviewed the JV Softball program with the Board of Education. There were 10 athletes at the start of the season at the JV level and 11 athletes at the Varsity level. Despite valiant efforts to maintain the three levels, numbers did not substantiate the District having three teams. Ms. Gaffney held a meeting with the coaches and parents regarding the situation. The JV Team needed to be disbanded prior to the first game. Parents, coaches and athletes understood the situation.. Modified numbers at this time are higher than normal. At this time, Miss Kleiboer is dividing her time between modified and varsity teams.

Mr. Swain indicated he felt that was the right thing to do by keeping Miss Kleiboer on as a coach to divide her time between the modified and varsity teams.

Mr. Townsend inquired on when the work on the dugouts would begin.

Ms. Gaffney indicated the Booster Club is working on establishing a date.

Mrs. Green indicated Parks and Recreations has completed some work on the upper fields.

#### New Business

Mr. Hall recommended voting for the Jefferson-Lewis BOCES Budget.

Mr. Hall indicated he felt it was important for BOCES Board candidates to reach out to Districts. Mr. Hall indicated the District received a letter from Marian Opela seeking consideration for election to the Jefferson-Lewis BOCES Board.

15-16 260        Moved by Swain, seconded by Allen, to approve the 2016-17 Proposed  
Approve        Jefferson-Lewis BOCES Budget.  
the

2016-17        Yes: Green, Allen, Swain, Townsend

Proposed       Absent: Phillips

Jefferson-Lewis No: None

BOCES        The motion carried.

Budget

15-16 261        Moved by Green, seconded by Allen, to cast two votes for the election of three  
Approve        Jefferson-Lewis Board Members. Those candidates are Marian Opela and  
Casting Two    James Lawrence, Jr.

Votes for the

Election of     Yes: Green, Allen, Swain, Townsend

Three         Absent: Phillips

Jefferson-Lewis No: None

Board Members The motion carried.

Old Business

Mr. Hall took the opportunity to review the items listed below with the Board of Education for Board approval.

- District-Wide and Building Emergency Plan for 2016-17 school year
- Hold Harmless and Indemnification Agreement between Sackets Harbor Sportsmans' Club and Sackets Harbor Central School District
- Sackets Harbor Claycrushers Club Participant and Parent/Guardian Code
- Tri-County Energy Consortium
- Odyssey of the Mind Resolution

15-16 262      Moved by Swain, seconded by Allen, to approve District-Wide and Building  
Approve      Emergency Plan for 2016-17 School Year.  
District-Wide  
and Building      Yes: Green, Allen, Swain, Townsend  
Emergency      Absent: Phillips  
Plan for      No: None  
2016-17      The motion carried.  
School Year

15-16 263      Moved by Green, seconded by Allen, to approve Hold Harmless and  
Approve      Indemnification Agreement between Sackets Harbor Sportsman's Club and  
Hold Harmless      Sackets Harbor Central School District.  
and  
Indemnification      Yes: Green, Allen, Swain, Townsend  
Agreement      Absent: Phillips  
Between      No: None  
Sackets Harbor      The motion carried.  
Sportsman's  
Club and  
Sackets Harbor  
Central School  
District

15-16 264      Moved by Swain, seconded by Allen, to approve Odyssey of the Mind Resolution  
Approve      for Team Members and Coaches.  
Odyssey of  
the Mind      Yes: Green, Allen, Swain, Townsend  
Resolution      Absent: Phillips  
for Team      No: None  
Members and      The motion carried.  
Coaches

15-16 265      Moved by Allen, seconded by Green, to approve Tri-County Energy Consortium  
Approve      Electricity Purchasing Agreement  
Tri-County  
Energy      Yes: Green, Allen, Swain, Townsend  
Consortium      Absent: Phillips  
Electricity      No: None  
Purchasing      The motion carried.  
Agreement

Board Issues

Mr. Hall reported there are two candidates running for the open Board seat. The candidates are Dean DeVito and David Altieri. The lot drawing has been done with Mr. Altieri's name appearing first on the ballot. The proposed budget document is ready to print.

15-16 266      Moved by Green, seconded by Swain, to adjourn.  
Adjournment  
Yes: Green, Allen, Swain, Townsend  
Absent: Phillips  
No: None  
The motion carried.

The meeting adjourned at 5:55 p.m.